

Useful Links for New Students:

1. **Mathematical Institute course materials, information and assignment hand-ins are hosted on Moodle (will need SSO to log in)**

<https://courses.maths.ox.ac.uk/course/index.php?categoryid=32>

To see the materials for a particular course you will need to enrol in that unit. To do this click on the course then on the little gear symbol in the top right-hand corner next to the title. This will produce a little drop-down box saying “enrol me in this course”



2. **Physics course materials, information and assignment hand-ins are hosted on Canvas (will need SSO to log in).**

<https://canvas.ox.ac.uk/courses/110068>

You don't need to enrol into these ones (yay!) and overall Canvas is a lot less confusing and more user friendly than Moodle.

3. **Signing up to department-run classes is done via TMS (will need SSO to log in)**

At the start of a term an email will be sent round informing you that class signups are now open. These will be on a first-come first-serve basis, so while there should be enough spaces for everyone, the particular timeslot you want might fill up if you don't sign up quickly (there is a 12-person limit on class sizes).

<https://tms.ox.ac.uk/>

If you later wish to drop a class, please email me at Elizabeth.griffiths@maths.ox.ac.uk

4. **For online submissions (of mini-projects, take-home exams and dissertations) Inspira is used (will need SSO to log in).**

The most important thing to remember when submitting work via Inspira is to press the SUMBIT button. If you just upload your work but do not press submit by the deadline you will be recorded as not having submitted in time.

<https://oxford.inspera.com>

5. Student Self-Service is used for exam entries

More information about examination entries and the self-service log-in can be found here:

<https://www.ox.ac.uk/students/academic/exams/examination-entry>

If you wish to withdraw from an exam you have already entered this will need to go through your college academic office who will then notify the Academic Records Office and Chair of Examiners.

6. The Mathematical Institute website – this has links to useful surveys such as end of term feedback and dissertation sign-ups, as well as past paper solutions and notice to candidates

<https://www.maths.ox.ac.uk/members/students/undergraduate-courses/mmathphys-msc-mtp>

This page is however annoying difficult to find so I would recommend book marking it!

7. Lecture lists, also on the maths Institute website

<https://www.maths.ox.ac.uk/members/students/lecture-lists>

Who to Ask?

Need to get an extension/mitigating circumstances or withdraw from an exam?

- Talk to your college academic office, they will forward extensions and mitigating circumstances forms to the proctors, and withdrawals to the Academic records Office (ARO)

Have a query about an assessed submission (mini-project/dissertation)?

- Email the course administrator – students should NOT contact assessors or the chair of examiners directly about examination/assessment issues. Any questions should be passed on via the course administrator

FAQ

1) When are exams?

There are 3 rounds of exams in this degree program (depending on the options you choose) the first in Week 0 Hilary Term, the second in week 0 Trinity Term, and the third in weeks 6-8 of Trinity Term. Exam timetables are published closer to the time of examination and will be available via student self-service.

2) What are the different types of assessment on this course?

There are three types of assessment, how each unit in this course is assessed can be found at the back of the exam regulations document.

- Written in-person exams – these are the official invigilated assessments that take place in the Examination Schools building and require full academic dress. When entering for exams via the student self-service these will be called “Written” under the assessment type
- Take-home exams, mini-projects and dissertations – these are called “submissions” which are now submitted online only via Inspira
- Homework – some courses are assessed by homework completion only, this is done by completing the problem sheets for classes and having them marked by the class tutor/TA. To pass a homework completion course you must get 50% or greater A-C grades in the problem sets. For exam entries homework is classed as a “practical”

3) When are exam results released?

Exam results are released twice during the academic year – once mid-way through Hilary term for the three exams in week 0 of Hilary, and once at the end of the year after all exams and assessments have been submitted, usually this is in the first or second weeks of July.

4) How do I change the exams I’ve entered into?

Contact your college academic office, they will then forward your request to the Academic Records Office. Note that if you want to enter an extra exam after the deadline there will be a fee. Withdrawing from an exam can be done up until the day before the exam and is free.